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**Recommendation from the Faculty Senate
April 26, 1988**

The Faculty Senate shall adopt the following recommendations submitted by the special committee appointed by the Executive Committee of the Senate:

(1) That the first two items suggested in the original Modest Proposal go into effect for this summer, i.e. that a) 400/500 courses count only as three hours of teaching and b) that independent studies, thesis direction, etc. be given only to chairs to count towards three hours of administration in the summer. To make a six-hour load, then, chairs must teach at least one regular three-hour course.

(2) That in the second stage of determining which classes be cut, the deans should find those faculty with two under-enrolled courses and cut one of those two before cutting an under-enrolled class of a professor that has a fully-enrolled other class. Therefore, a person who has six in one class and six in another would have one course immediately cut while a person with 20 in one class and six in another would not lose his/her class of six in this first stage of cutting under-enrolled classes.

(3) To abide by President Nitzschke's statement in his letter of April 8, 1988, that "if the need arises to withdraw certain offerings from the summer schedule, it will be done on some appropriate basis which makes enrollment, academic and programmatic sense -- and not done on a simple percentage cutback system."

(4) That an oversight committee -- two from Academic Affairs and two from the Faculty Senate (total four) -- check all justifications and cuts made by the deans to ensure inequities do not arise.

(5) In the case of small class justification, the following three exceptions be considered: a) if the class has a student enrolled who must have that specific course to graduate that summer, b) if there is a student enrolled in a required course only offered during the summer term (In some cases it may be possible to substitute another course for the summer course in question), and c) if a class, because of its nature, such as a practicum or applied music, requires restricted enrollment below the enrollment guidelines. We would also like to reaffirm our support for the course justification rationale on a per faculty member basis, as stated in the Modest Proposal, rather than a per course basis.

(6) That after the inequities have been remedied and justifications and cuts have been made (according to the other agreed-upon points above or any others we might still come up with), if the \$110,000 difference has not been "recouped," either a) monies be found to allow the enrolled classes to run, or b) "all segments of the university should share proportionally in the cutback."

over

Faculty Senate President:

Approved: Raimy Duke Date: 4/26/88

Disapproved: _____ Date: _____

University President:

Approved: _____ Date: _____

Disapproved: Don Nitzschke Date: 5/4/88

* Attached is the "approved" version!!

MINUTES

MEETING ON SUMMER SCHOOL GUIDELINES

At the request of President Nitzschke, the following people met at 9:00 A.M. Saturday, April 29, 1988 to recommend guidelines for course offerings in the 1988 summer school terms:

Dale F. Nitzschke, President
Harry E. Neel, Executive Vice-President
Carol Smith, Vice-President for Academic Affairs
William Coffey, Assistant Vice-President
for Academic Affairs
Alan B. Gould, Dean of the College of Liberal Arts
Stuart Thomas, Institutional Research
Rainey Duke, President of the Faculty Senate
William Palmer, Chair of the Ad Hoc Faculty Senate
Summer School Study Committee
Kathryn Chezik, Chair of Faculty Personnel Committee
Simon Perry, Faculty Senate

Those present unanimously endorsed the following guidelines for Summer School 1988:

1. All 400/500 courses will be paid as a single course.
2. Independent study, thesis direction, and student research will be assigned only to departmental chairpersons to count toward three hours administrative time. In order to justify six hours pay, departmental chairpersons must teach at least one regular three hour course in addition to any independent study, thesis direction, etc.
3. The deans will meet at the close of the first day's classes each term to determine the status of underenrolled courses.

Exceptions to cutting underenrolled courses can be justified if:

(1) the course has a student enrolled who needs the specific course to graduate before the course will be offered again. (NOTE: The deans should specifically identify such students and confirm their need for the course, exercising discretion in the case of students needing lower-level courses which are typically offered during the regular academic year. To assist in this effort, and to help insure no such student is overlooked, Academic Affairs will notify the Parthenon, deans, and chairs to advise students apply as soon as possible for graduation) and notify the course professor that they need the course in question for graduation.

(2) a student is enrolled in a required course which is offered only during the summer, will not be offered again prior to the prospective graduation date, and can not have another course substituted in its place;

(3) the course by its nature (e.g. a practicum or a studio course) requires a restricted enrollment.

As soon as possible, but no later than morning of the second class day, the oversight committee of representatives from the Faculty Senate and from Academic Affairs as specified by the President will review the recommendations and the underenrolled course justifications prepared by the deans.

It was the consensus and understanding of all present that these guidelines were for the summer terms of 1988, and that other issues relating to the objectives of summer school, appropriate course loads, compensation for summer school faculty, etc. will be addressed in a continuing examination of summer school.

Carol Smith 5/5/88
Rainey Duke 5/3/88

Dale Nitzschke 5/5/88